

ADDENDUM TO THE 2020-2021 FAMILY HANDBOOK

Based on Orange Level Re-Entry

The following changes are in place for the 2020-2021 school year based on the protocols laid out by the Re-Entry Plan.

<https://www.oakbrookprep.org/pdfs/Oakbrook-Prep-Re-Entry-Plan-2020-2021.pdf>

Arrival - Carpool & Early Bird

- ALL students in K3-grade 3 will be dropped off at the Primary Building. If dropped off between 7:45 and 8:00, students will wait in Early Bird until time to go to class. There will be a staggered dismissal from Early Bird beginning at 7:45 with 3rd grade and ending at 8:00 with K3. NO students should be dropped off before 7:30. All students should enter the building wearing their mask. Masks may be removed by students in K3-K5 when they enter their classroom.
- ALL students in grades 4-8 will be dropped off at the Gym Building. NO students should be dropped off before 7:30 a.m. ALL students who arrive before 7:45 a.m. will go directly to Early Bird in the Gym. At 7:45, all students will report to their first class of the day. They should enter the Gym Building door wearing a mask.
- ALL students in grades 9-12 will be dropped off at the Main Building. NO students should be dropped off or arrive before 7:30 a.m. Student drivers will park in the Main Building lot (seniors only) and upper portion of the Primary lot. ALL students arriving between 7:30 a.m. and 7:45 a.m. will go directly to Early Bird in the gym until time for class. Student drivers should remain in their cars until 7:45 a.m. At 7:45 a.m. Upper School students will go directly to their first class of the day. ALL Upper School students should enter the building through the Main Office door wearing a mask.
- Students in grades 4 through 12 who arrive tardy will still report to the Main Office to sign in.

Dismissal – Carpool and Knight Shift

Students will be picked up at the same locations as they were dropped off.

- K3-grade 3 – Primary Building
- Grades 4-8 – Gym Building
- Grades 9-12 – Main Building

All students (K3-grade 12) who are not in a sports practice and are on campus 15 minutes beyond their school dismissal time will report to Knight Shift and will be invoiced.

All students in K3 through grade 12 will exit their classrooms wearing masks and keep them on until in their vehicles.

Health

- **Daily Health Monitoring**
Families will use MyMedBotHealth Screening App each morning prior to school arrival. The daily questionnaire takes one minute to answer. In addition, as a part of this daily screening, parents will also conduct temperature checks. The information will go directly to the School Nurse. MyMedBot commits to the highest standards of data security and privacy to protect the personal information of parents, students and staff members. This app does not track location or do contact tracing.

- Any students who arrive at school not having completed the screening will be isolated until the School Nurse contacts the parents and/or receives the required information.

- **Student Illness - Before or During School**

A student should not come to school if:

- **If any ONE of these symptoms is present**
 - Fever of 100 degrees or higher
 - New or worsening cough
 - Shortness of breath or dyspnea
 - Loss of taste or smell
 - Diarrhea or vomiting

OR

- **If any TWO of these symptoms is present**
 - Headache
 - Sore throat
 - Muscle/body aches
 - Chills
 - Fatigue
 - Congestion/runny nose
 - Nausea

If these symptoms present while at school, the student will be dismissed.

If the signs/symptoms of illness are explainable by a medically documented underlying condition (ie. asthma, migraine, IBS) then exclusion from school MAY be modified.

- **Return to School Following illness**

Student must remain at home until:

- Fever-free without fever-reducing medication for 72 hours AND any other symptoms are improving.
- OR**
- Fever-free without fever-reducing medication for 72 hours AND an approved test for Covid-19 and/or influenza is negative.
- OR**
- A medical examination determines that the symptoms are more likely due to another cause and a doctor's note indicates a safe return to school.

We have guidelines and protocols developed based on exposure in a variety of situations that we will refer to as needed to determine if self-quarantine is necessary.

Lunch and Recess

- Lower School lunches will continue to be served in the classroom. Students will need to either order or pack lunches that may be eaten cold as there will be no heat-ups.
Lower school grade levels will have individual time on the playground. Classes within the grade will play in different areas outside.
- Upper and Middle School students will eat lunch in small groups. There will be a limited number of microwaves available for heat-ups in the Upper and Middle school buildings.
- Middle School will have a split lunch rotation, allowing the students the needed time for recess but with half the students. Student “play groups” will be limited in number.
- Only seniors may leave campus for lunch.
- There will also be a limited menu to allow safe delivery to the lunch spaces.

Snacks

- Birthday party snacks (or any other special snack for a group/class) must be purchased, individually packaged items rather than homemade items. Snacks should be brought to class by the student and delivered to the teacher or dropped off at the office (Primary or Main).
- There will be no snacks sold at Oakbrook.

Visitors

- Campus access will be limited to students and staff.
- Visitors will not be allowed to enter the building without an appointment.
- All students will be required to go through the carpool line. Parents will not be allowed to walk students to the building.

Masks and Face Shields

- All students in grades 1 through 12 will be required to wear masks anytime they are in the building and also to and from their vehicles during arrival and dismissal.
- K3-K5 students will wear a mask when moving between the building and their vehicle during carpool.
- K3-Grade 4 students will wear masks or face shields during world language and music.
- Some Middle and Upper School performing arts classes may wear face shields in class.
 - Face shields will be purchased for students by the school.
- Students who come without a mask will be invoiced for one.
- Disciplinary action will be taken for repeated non-compliance.

Attendance

- **Remote Attendance**
 - Remote learning will be offered to students who have a COVID-related absence.
 - Any students quarantined but not sick are expected to attend class remotely. If not in class, they will be counted absent.

- Students are not expected to attend class remotely if they are actively sick.
- Flex Friday is offered to all Upper School students in grades 9-12. Each Friday, students can choose to attend class in person or via Google Meet from home. Attendance will be taken both in person and online.
- **Block Schedule Attendance**
 - On even-block days (2nd, 4th, 6th, 8th), 8th period will be used for study hall, club meetings, or tutoring sessions. Upper School students who have a ride or drive may be dismissed at the end of 6th period. Any Upper School student remaining on Campus during 8th period must be in an assigned, supervised study hall.

Chapel

- Due to restrictions on large group gatherings, Chapel will be presented in virtual or video format to homeroom classes in preschool through grade 12.