



APPLICATION FOR EMPLOYMENT OAKBROOK PREPARATORY SCHOOL

190 Lincoln School Rd.
Spartanburg, SC 29301
Phone: 864-587-2060; FAX: 864-587-2092

Name of Applicant _____ Date of Birth _____

Address _____ Phone _____

City _____ State _____ Zip _____

Position Desired _____ SS # _____

E-Mail _____

Are you legally eligible to work in the United States? _____ (If hired you will be required to provide original documentation of work eligibility on or before your first day of work.)

A. Education - Please list in chronological order, all colleges and universities attended.

| Name of School | Location | Dates Attended | Degree/Date |
|----------------|----------|----------------|-------------|
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To what degree are you familiar with the Charlotte Mason Philosophy of Education?

Describe a lesson teaching your favorite subject. (Include how you would assess learning.)

B. Christian Background – On a separate sheet of paper, briefly describe your Christian testimony and how this affects your teaching.

Oakbrook Statement of Faith: OPS is a nondenominational Christ-centered school. We seek to educate our students within the framework of the Christian faith, as revealed in the Holy Scriptures. We do not divide education into spiritual and secular components, but acknowledge that all truth is God’s truth. We believe in the sovereignty of God, the authority of Scripture, the Lordship of Christ. We affirm the creation of man by a direct act of God, the sinful nature of man, the virgin birth and incarnation of our Lord and Savior Jesus Christ. We believe in Christ’s atonement for our sins by his death on the cross, the resurrection of his body on the third day, His power to save man from sin, and the gift of eternal life by the grace of God.

OPS seeks to complement the work of the family and church, and to establish a link between faith, service and learning. In matters of faith, we seek to unite our students around the person of Jesus Christ, allowing many issues of doctrine to take second place.

___ I fully support Oakbrook’s Statement of Faith without any reservations.

___ I support this Statement of Faith except for the area(s) listed and explained on a separate sheet of paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Please list any personal gifts or talents that you could use to support our core values of academic excellence, Christian character, creativity, community service & cultural diversity.

Discuss the ways you can contribute to Oakbrook Preparatory School through public relations, team work, and organization of clubs or functions.

C. Employment History - Please list your employer & position held for the past ten years beginning with the most recent.

| Name of School/Business | Location | Position/Name of Superior | Dates | Phone |
|-------------------------|----------|---------------------------|-------|-------|
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Please list three **professional** references. Give their names, phone numbers, and titles.

Please list three **personal** references (this list may not include family members or relatives) Give their names, phone numbers and how long you have known them.

D. Personal Philosophy – Please be prepared to answer these questions if an interview is requested of you:

Why do you wish to teach in a Christian school?

What are the main characteristics that distinguish a Christian school from a public school?

What do you consider to be the proper classroom atmosphere for teaching?

What is your philosophy of discipline?

What areas do you believe to be your strengths? weaknesses?

Our mission is to educate students to be independent learners in a changing world. How would you foster independent learning in your classroom?

How will you include parents in the educational process?

Is there any other information which would help the staff of Oakbrook Preparatory School in processing your application?

***The Application process will include the following:** Application Review; Interview(s) with Director(s); Interview(s) with peers; Reference and Background checks.

Please attach a Xerox copy of your current South Carolina Teaching Credential.

Oakbrook Preparatory School does not discriminate in its employment practices against any person because of race, national or ethnic origin, gender, age, veteran status, genetic information, or qualified disability.

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that **Oakbrook Preparatory School** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, veteran status, genetic information, or qualified disability. I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize **Oakbrook Preparatory School** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school. Since I will be working with children/minors, I understand that I must submit to a background check. I understand and agree that any offer of employment that I may receive from the school is contingent upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model. I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant _____ Date _____